



भारतीय प्रौद्योगिकी संस्थान रोपड़
INDIAN INSTITUTE OF TECHNOLOGY ROPAR
छात्रावास प्रबंधन अनुभाग/Hostel Management Section
रूपनगर , पंजाब - 140001/ **Rupnagar, Punjab-140001**
carehostel@iitrpr.ac.in

Date: ____/____/20__

BOOKING FORM FOR HOSTEL ROOMS FOR CONFERENCE/WORKSHOP

1. Name of the faculty: _____
Department: _____
Email & Contact No.: _____
2. Name of the Conference/Workshop: _____
3. Number of Participants: _____ a) No. Of Boys: _____ b) No. Of Girls _____
4. Duration of Booking: From _____ to _____
5. Do you agree for accommodating all participants (male & female) in one of the boys Hostel: Yes or No
- 6.

- I. Hostel Room rent Rs 150/- per day per person is compulsory to pay an advance for Academic.
- II. Hostel Room rent Rs 200/- per day per person is compulsory to pay an advance for Non Academic.
- III. Bed, Chair, Table and Almirah will be provided in the room. The organizer will arrange the mattress, Pillow, Bed sheet, Bucket, Mug etc.

Signature of the Organizing Faculty

Signature of the HOD

For Office Use only

Allotted Hostel _____.

Amount to be paid by the organizing faculty: Rs.

Caretaker/JA (HM)

JAO/JS (HM)

Assistant Registrar (HM)

Approved/Not Approved.

Chief Warden

After approval, Information (Hostel Name & Amount) will be sent to : (i) Concerned Caretaker & Warden

(ii) Concerned Organizing Faculty and HoD